

Jim Doyle
Governor

**WISCONSIN DEPARTMENT OF
REGULATION & LICENSING**

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**CREMATORY AUTHORITY COUNCIL
ROOM 121C, 1400 EAST WASHINGTON AVENUE, MADISON, WI
Contact: Tim Wellnitz (608) 261-4486
WEDNESDAY, JULY 26, 2006
9:30 A.M.**

OPEN SESSION – CALL TO ORDER – ROLL CALL

A. Adoption of Agenda

Welcome to the Crematory Authority Council, introductions
Election of Officers

B. General Department of Regulation and Licensing Policy & Procedure Review with the Board

- »Agendas and Addendums
- »Quorum Policy and Procedure
- »Role and Responsibilities of Board Member
- »Hotel Policy
- »Department Policy Out of State Travel
- »Travel Expenses

Legislative/Administrative Rules

C. Overview of Statutes and Rules – Jacquelynn Rothstein

- » 2005 Wisconsin Act 31

Rule Development – Jacquelynn Rothstein

Division of Enforcement Issues

Overview of Division of Enforcement – Jack Temby

Credentialing Issues – Jan Bobholz

D. New Registration Requirements for Crematory Authorities Press Release (FYI)

E. Review Application Form

Discussion of Application Process

Discussion of Renewal Process

Appoint Credentialing Liaison

ADJOURNMENT

MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.